

For External & Internal Use

PRE-ARRIVAL EXCHANGE OF INFORMATION (Ref: 22.2 ISGOTT 5thEd)

Before the tanker arrives at the terminal the following exchange of information takes place:

EXCHANGE OF SECURITY INFORMATION

Security protocols to be agreed between the ship and the terminal security officer. who performs these functions and how this will be carried out.

(Security protocols to add) - Jefry

TANKER to provides following info to TERMINAL

The following information should be sent at least 24 hours prior to arrival:

- **Name** and call sign of vessel.
- **Country** of registration.
- **Overall length** and beam of vessel and draught on arrival.
- **Estimated time** of arrival at designated arrival point
- **Ship's displacement** on arrival. If loaded, type of cargo and disposition.
- **Maximum draught** expected during and upon completion of cargo handling.
- Any **defects** that could adversely affect safe operations or delay commencement of cargo handling.
- Ship's **manifold details**, including type, size, number, distance between centres of connections to be presented. Also products to be handled at each manifold, numbered from forward.
- Advance information on proposed cargo handling operations, including grades, sequence, quantities and any rate restrictions.
- Information, as required, on quantity and nature of slops and dirty ballast and of any contamination by chemical additives. Such information must include identification of any toxic components, such as H₂S.

Not applicable

- Any requirement for tank cleaning and/or gas freeing.
- If fitted with an inert gas system, confirmation that the ship's tanks are in an inert condition and that the system is fully operational. (not applicable)
- Whether crude oil washing is to be employed and, if so, confirmation that the prearrival checklist has been satisfactorily completed.
- Quantities and specifications of bunkers required, if applicable.

TERMINAL to provides following info to TANKER

The terminal provides the tanker with the following port information as soon as practicable.

- Depth of water at chart datum and range of salinity that can be expected at the berth.
- Maximum draft
- Availability of tugs and mooring craft together with any terminal requirements on their usage.
- Details of any shore moorings that will be provided.
- Which side to be moored alongside.
- Number and size of hose connections/manifolds.
- Arrangement of gangway landing space or availability of terminal access equipment.
- Advance information on proposed cargo specification, handling operations or changes in existing plans for cargo operations.
- Advice on environmental and displacement restrictions applicable to the berth.
- Facilities for the reception of slops, oily ballast residues and garbage.
- Security levels in effect within the port.

Not Applicable

- Whether Vapour Emission Control System is in use.
- Inert gas requirements for cargo measurement.
- Closed loading requirements.
- Any restriction on crude oil washing procedures, tank cleaning and gas freeing, if applicable.

Compiled by: Fai, Sumarno, Jefry Rusdi, 13 Oct 2011