

JOB DESCRIPTION

JOB TITLE: Plant Manager	REPORTS TO: President Director
JOB HOLDER: Herry Defjan	DATE: 20 Oct 2011

JOB PURPOSE:

- Manage plant activities related to **Jetty, tankfarm, LOBP, warehouse** operations, Quality Assurance, Lab Activities, Maintenance, HR, Administration & General Affairs.
- Ensure plant performance meets the Plan including budget, safety, quality and productivity targets.
- Ensure that people development as in placed and effective.
- Ensure plant meets its obligation as a good corporate citizen in the local community.

ACCOUNTABILITIES:

The Plant Manager is responsible for the following:

- Meet Safety, Quality & Efficiency targets and the budget.
- Ensure plant complies with applicable statutory and company standards & polices.
- Champion Safety initiatives and develop a Proactive Safety culture as owner of the Safety Management Plan. Review Safety Incidents such as LTI, MTC, NM, PI. Safety Targets are: Zero Lost Time Injury. Owner of Risk Mgm system for business, operational and health risks. Chairman of Safety Committee.
- Managed operations including Jetty, Tankfarm, LOBP, Warehouse, Maintenance, Lab & Safety and ensures plant performance meets plan. Ie production, warehouse, maintenance and safety.
- Proactively manage the integration of plant functions of Planning, Production, Maintenance, Safety, HR and Administration.
- Ensure manpower & resources are adequate to meet business targets. Manpower resources are to have job descriptions with competencies required. As owner of Competency Mgm System, ensure the system implementation is on track and updated.
- As Mgm Representative, ensure ISO9000 requirements are met by the required functions of the plant including work instructions.
- Maintain internal audit system to ensure various mgm systems (Safety, Quality, Competency, Risk) and statutory requirements are in placed are being abid by.
- Led teams to diagnose and resolve plant failures, operational issues, with cost and performance/operational targets & actions.

JOB KNOWLEDGE, SKILLS & EXPERIENCE:

- At least College Diploma (Production or Engineering preferred).
- Experience in managing LOBP Production Operations desirable.
- Experience in supervision and management of an operations team.